

VISUAL STANDARDS

What right looks like, where the work happens.

LEAN DAY TOOLKIT



A photograph of the right state, three or four key points, and what wrong looks like beside it - one page, laminated, at the job. If the standard lives in a binder, there is no standard.



PHOTOGRAPH RIGHT

The good state, not a diagram



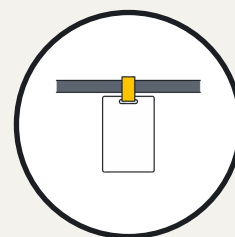
KEY POINTS

Three or four, no more



SHOW WRONG

The common failure, beside it



POST IT

At the job, at eye height

THE PHOTO IS THE STANDARD

A picture of this bench done right beats a paragraph about benches in general.

FEW WORDS, LARGE

If it cannot be read at arm's length in ten seconds, cut it.

WRONG TEACHES TOO

The known failure mode, pictured, is half the training.

AUDIT AGAINST IT

The 5S audit asks whether the standard is present and followed - this card is the answer.

If the standard is not visible at the job, there is no standard.