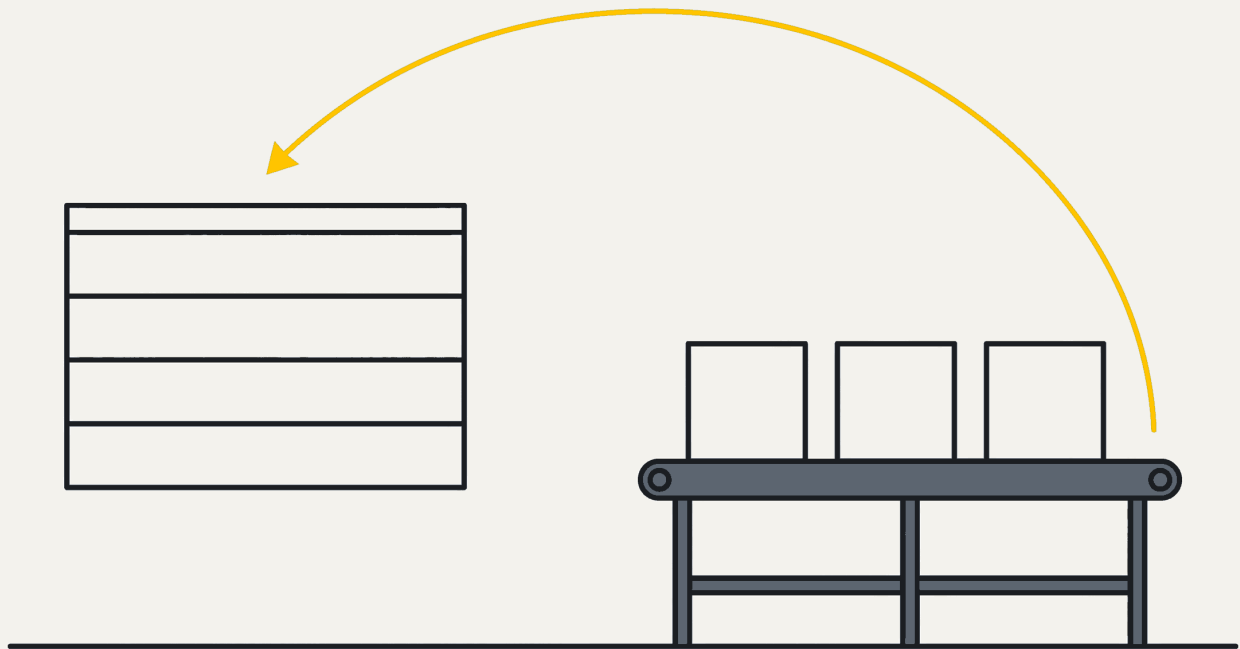


THE SHIFT

Start the day. Run the work. Close the loop.

LEAN DAY TOOLKIT

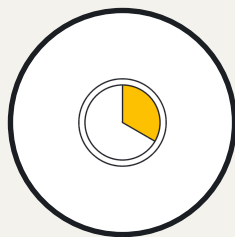


Four moves keep a shift honest: start together at the board, run the hours as they happen, call the stop the moment the work breaks, and close the loop before you go home.



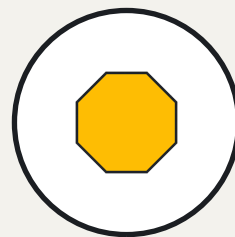
START TOGETHER

Ten minutes at the board



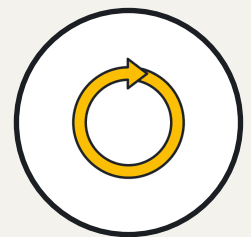
RUN THE HOURS

Target, actual, and the why



CALL THE STOP

The clock starts when the work stops



CLOSE THE LOOP

One page before you go home

A SILENT START IS A LATE START

Ten minutes at the board - what hurt yesterday, what the plan is today, and who is covering what.

THE HOUR IS THE UNIT

A shift judged at the end is a story. An hour keyed in the hour is a fact you can still do something about.

STOP IS A SKILL

Calling for help is not a confession. The silence is the expensive part.

THE LOOP MUST CLOSE

Every stop and every miss leaves as an action with a name and a date, or the shift repeats itself tomorrow.

The shift is a loop. Close it before you go home.